

**Perkins County Commission
Regular Meeting**

Date: March 9, 2021

Present: Commissioners Carmichael, Foster, Campbell, and Schweitzer and Finance Officer Chapman – Henderson via phone for Executive Session

Others Present: Shane Penfield, Lincoln Shuck, Corina Molnar, Kelly Serr, Allen Palmer, Logan Hendrickson, Arlis Seim, Cody Green, Beth Hulm, Press

Absent: Commissioner Henderson

Call to Order

Chairman Carmichael called the Regular Meeting of the Perkins County Commission to order on March 9, 2021 at 10:00 a.m.

Conflict of Interest

There was no conflict of interest declared.

Approval of the Agenda

Foster moved, Campbell seconded to approve the agenda, motion carried.

Minutes

Campbell moved, Foster seconded to approve the minutes of the February 9, 2021 Commission Meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer – To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of February 28, 2021, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$1,911,683.59, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$103,591.20.00; Certificates of Deposit \$400,000.00; Total \$2,415,510.12. The total represents state, county, schools, cities, and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$533.52 were reviewed.
- Motor Vehicle fees for the month of January 2021 were reviewed.
- Register of Deed's fees in the amount of \$1,729.50 were reviewed.
- Longevity increase of .10/hour will be realized for the following: S Stadler 3-16; W McCall 3-31.

Annual Report

The 2020 Perkins County Annual Report was reviewed by the Commission.

Highway Superintendent

- Superintendent Shuck gave his monthly project and maintenance report. Wings have been removed from two blades and depending on weather conditions, they would like to remove two additional blade wings to begin blading roads. The crew has been working on signs lost due to the wind. RDO supplied a different style of blade for a trial period for the crew to try out. Border States has the contract for the State projects on Hwy 73 and Hwy 20. Shuck has been in contact with them concerning an estimate on putting a mat on the Prairie City Road.
- Shuck would like to piggy-back off the Beadle County's True North Bid. The bid may be found on file in the Finance Office. Foster moved, Schweitzer seconded to piggy-back off the Beadle County's True North bid, motion carried.
- The oil heater at the County Shop has been having issues. Shuck has gotten some quotes for the installation of a new oil heater. Additional information will be obtained prior to a final decision on this matter.
- Foster moved, Campbell seconded to advertise the highway surplus property for sale to be opened at the April 13th Commission Meeting, motion carried.
- Shuck would like to put the load limits on beginning Thursday April 11, 2021.
- Discussion was held on transferring the Perkins County water tanker over to the Bison Fire Department. It was suggested that a mutual use agreement on the tanker be drawn up. States Attorney Penfield and the Highway Superintendent will work on an agreement.

Resolution 2021-3 Bridge Reinspection

Schweitzer moved, Foster seconded to introduce and approve Resolution 2021-3 Bridge Reinspection roll call vote: Foster aye, Campbell aye, Schweitzer aye, Carmichael aye, motion carried.

Resolution 2021-3
Bridge Reinspection
Program Resolution
For Use With SDDOT Retainer Contracts

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Perkins County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Brosz Engineers, Inc (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Special Event Gathering Ordinance 2021-01

Chairman Carmichael appointed the following to the Special Event Gathering Ordinance Committee: Kyle Carmichael, Mike Schweitzer, Kelly Serr and Shane Penfield.

4-H Coordinator Arlis Seim

- Arlis Seim was present to request permission to attend a 4-H Training on Entering Exhibits for County & State Events on April 13, 2021 in Rapid City. She will be traveling with Corson County and will have an overnight stay.
- There is a need to update the desktop at the 4-H office. There is an option to purchase a docking station to connect the laptop and the desktop. The consensus of the Commission was to contact Current Connection concerning a docking station.

DOE Corina Molnar

- DOE Corina Molnar presented the Annual Assessment Update.
- A quote from Vanguard was received for reappraisal cost estimate for Perkins County. The quote was \$661,121.00.

Executive Session

Foster moved, Carmichael seconded to declare an Executive Session for personnel at 11:34 am, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 11:44 am.

Finance Officer Chapman

- The Commission requested quotes from Dacotah Insurance on higher deductibles for Property and Auto Insurance. After reviewing the quotes, no action was taken.
- Discussion was held on the bond limits for County Officials and employees. Dacotah Insurance was contacted for quotes on various limits.
- Discussion was held on creating a public records form request. The County Officials will meet and bring a draft of a proposed form for Commission approval at a future date.
- Discussion was held on the County Equalization Meeting. The Assessment rolls should be opened on April 13, 2021. Foster moved, Campbell seconded to set the County Board of Equalization Meeting immediately following the Regular Commission Meeting on Tuesday, April 13th and set a second County Board of Equalization Meeting on Thursday April 15, 2021 starting at 11:00 am, motion carried.
- Foster moved, Campbell seconded to set the Surplus Real Property Public Auction on Tuesday, April 13, 2021 at 11:00 with the following terms: 20% earnest money on the day of the sale with balance due within 30 days whereupon a quit claim deed will be issued to the purchaser, motion carried.

Hazardous Mitigation Plan Update

Black Hills Council of Local Governments has completed the review of the county profile, hazard profile, NFIP status, repetitive loss properties and stakeholders list and has scheduled meetings with the municipalities. BHCLG is still waiting on information from Lemmon for the existing technical documents review. Completed review of the Perkins County Community Wildfire Protection Plan, BHCLG will incorporate pertinent information into the mitigation plan. BHCLG will be in Lemmon on April 5 to discuss mitigation goals and strategies. Interested parties are encouraged to attend.

Abatements

A Predator Tax bill was sent to James & Virginia Gochenour in error. Foster moved, Carmichael seconded to abate Predator Control Tax in the amount of \$110.00 for James & Virginia Gochenour, motion carried.

Set Strool-Plateau Township Meeting Date

Strool Township and Plateau Township have moved to merge into one township with the name of Strool-Plateau Township. Carmichael moved, Schweitzer seconded to set the Strool-Plateau Township meeting on Monday, March 15, 2021 at the Prairie City Fire Department, motion carried.

Easter Monday Holiday

Governor Noem has granted administrative leave to state employees for Good Friday and Easter Monday. Perkins County full-time employees currently receive 4 hours paid leave for Good Friday. Schweitzer moved, Campbell seconded to grant 8 hours paid holiday on Monday, April 5, 2021, motion carried.

Executive Session

Carmichael moved, Foster seconded to declare an Executive Session for personnel at 1:08 pm, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 2:26 pm. Wayne Henderson joined the meeting via telephone.

Foster moved, Campbell seconded to terminate Highway Superintendent Lincoln Shuck effective immediately, motion carried. Cody Green was called into the meeting to discuss taking the role of Interim Highway Superintendent. Foster moved, Schweitzer seconded to appoint Cody Green as Interim Highway Superintendent with a \$2.00 increase on his base wages during the interim, motion carried.

Claims

The following claims were presented and approved for payment, Feb. payroll: 82,903.76; IRS, fica, 8,207.52; SD Retirement, retirement, 6,493.12; Delta Dental, insurance, 1,219.46; Medico Life, insurance, 123.72; Wellmark, insurance, 21,330.21; SDPEF, insurance, 96.00; HRA Reimbursements, 7,138.95; A&B, copier, \$81.50; Agpro, supplies, 161.36; American Solutions, supplies, 99.91; American Stamp, supplies, 34.91; Artz Equipment, repairs, 2,406.63; Avera, testing, 96.55; BHCLG, dues, 1,550.00; Bison Courier, publishing, 208.89; Bison Food, supplies, 20.81; Bison Grain, gasoline, 17,998.73; Bison Impl, supplies/repairs, 1,496.27; Bob's Repair, repairs, 210.65; Butler, repairs, 363.98; L Carda, mileage, 75.60; Current Connection, supplies, 1,888.80; Dakota Auto Parts, maint, 70.89; Dakota Fluid, supplies, 169.27; Dakota Herald, publishing, \$194.57; Dale's Tire, supplies, 3,765.92; Eagle Nest Truck, repairs, 4,302.97; EMC, comm audit, 252.00; ESRI, GIS program, 400.00; FedEx, postage, 15.77; Five Counties, blood draw, 200.00; G&O, supplies, 262.40; Grand Electric, utilities, 2,147.60; G. Veal, mileage, 36.12; Hamand Tire, maint, 108.00; Jim Grothe Electric, supplies, 258.00; John Deere, repairs/labor, 3,823.90; Lemmon EMT, mileage, 353.00; L. Lensegrav, mileage, 10.00; Lodgepole Propane, utilities, 1,272.14; Matheson Tri-Gas, supplies, 372.54; Meade County, jail board, 480.00; Meadow Fire Dept, subsidy, 4,500.00; Motorola, equip, 7,007.48; Newman Signs, supplies, 180.05; Northern Improvement, supplies, 570.00; NW Farm & Home, supplies, 275.85; PDA, leadership course, 1,645.00; S. Penfield, rent, 400.00; Pitney & Bowes, supplies, 356.97; Print Shop, supplies, 120.00; Qualified Presort, supplies, 1,502.88; RDO, repairs, 206.79; R. Kopren, mileage, 28.56; RDO Truck, supplies, 206.79; Runnings, supplies, 505.63; Rushmore Communications, equip, 5,655.20; SD Public Safety, repairs, 2,340.00; SD Development, subsidy, 60.00; SD Federal, supplies, 623.50; SD Sheriff's, Dues, 115.00; SDACC, dues, 1,397.00; SDACHS, dues, 350.00; SDACO, dues, 733.74; Servall, supplies, 109.09; Three Rivers, MH Subsidy, 6,900.00; Town of Bison, utilities/tire disposal, 351.33; Trans Source, repairs, 1781.81.; Triple S Industries, repairs, 2,717.96; Verizon, utilities, 282.78; VISA, postage, 5.29; VISA, utilities/supplies, 347.98; WRCTC, utilities, 1,412.12.

Adjournment

Chairman Carmichael declared the meeting adjourned at 2:50 pm. The next regular meeting of the Perkins County Commission will be held on April 13, 2021 at 1:00 pm at the Perkins County Courthouse.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Kyle Carmichael, Chairman