

**Perkins County Commission  
Regular Meeting**

**Date: July 9, 2019**

**Present: Commissioners Carmichael, Foster, Hopfinger, Schweitzer and Henderson, and Finance Officer Chapman**

**Others Present: Lincoln Shuck, Corina Molnar, Heidi Stevens, Rownea Gerbracht, Tracy Collins, Kelly Serr, Chris Goldsmith, Lisa Johnson, Les Longwood, Kelsie Kronberg, Shauna Kopren, Beth Hulm, press.**

Call to Order

Chairman Carmichael called the meeting to order at 10:00 a.m. in the Perkins County Commissioner Room.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Approval of the Agenda

Foster moved, Hopfinger seconded to approve the agenda as presented, motion carried.

Approval of Minutes

Foster moved, Henderson seconded to approve the minutes of the June 11<sup>th</sup> regular meeting and the June 24<sup>th</sup> special meeting, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of June 30, 2019, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in Dacotah Bank \$2,494,732.42, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$101,569.97; Certificates of Deposit \$400,000.00; Total \$2,996,502.39. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$1,733.63 were reviewed.
- ✓ Motor Vehicle fees for the month of June 2019 were reviewed.
- ✓ Register of Deed's fees in the amount of \$2,145.50 were reviewed.

Highway Superintendent

- ✓ Superintendent Shuck was present to visit with the Commission on the happenings in the Perkins County Highway Department. The crew has been busy trying to keep up with the damages from the continued rain. There are currently approximately 33 culverts that need maintenance or replacement.
- ✓ Discussion was held on the surplus loaders. Foster moved, Hopfinger seconded to advertise for sealed bids on the surplus loader, motion carried.
- ✓ Perkins County received notification of an apportionment of Highway Infrastructure Program Funds. Perkins County is eligible for \$200,774.90 to use to replace or rehabilitate bridges classified in poor condition and listed on the State plan. Schweitzer moved, Foster seconded to authorize Chairman Carmichael as signatory on the State of South Dakota Department of Transportation Funding Agreement, motion carried.

10:30 Gravel Public Hearing

Chairman Carmichael announced that it was time for the Public Hearing of the Sale of Gravel to the public. Lester Longwood was present with questions for the Commission on the sale of gravel to individuals. Currently the rate for gravel is \$6.00 per ton for government entities and \$6.30 per ton for individuals. He also was concerned with monitoring the distribution of gravel from the pits. Foster moved, Henderson seconded to approve the sale of gravel to individuals, discussion was held. Foster moved, Henderson seconded to amend the motion with the addition of *after contacting the Perkins County Highway Office and giving the Highway Superintendent the discretion to approve the sale based on gravel quantity*, motion to amend carried. Chairman Carmichael called for a vote on the main question with amendment, all ayes, motion carried.

Les Longwood

Les Longwood was present to ask if the County could please spray the Darrell Lyon Campground prior to the Rancher's Camp. Henderson moved, Foster seconded to allow spraying of the Darrell Lyon Campground, motion carried.

Special Meeting Set

Henderson moved, Schweitzer seconded to set a special meeting on July 22, 2019 at 1:30 p.m. to work on budget, motion carried.

Budget Request

- ✓ Lisa Johnson was present on behalf of Prairie Hills Transit (formerly known as Arrow Public Transit) to request a subsidy of \$8,000 for 2020.
- ✓ Kelsie Kronberg and Shauna Kopren were present on behalf of Perkins County Conservation District to request a subsidy of \$25,000 for 2020.

Courthouse Building Maintenance

Discussion was held on the courthouse building maintenance. It was decided to handle the general maintenance in-house. Finance Officer Chapman was instructed to have Johnson Controls do a maintenance check prior to the change in seasons. Tracy Collins is willing to oversee the maintenance of the HVAC system with all major issues being referred to Johnson Controls.

GIS Discussion

- ✓ DOE Corina Molnar presented a comparison between Beacon Schneider Corp GIS Website hosting and Vanguard Appraisals, Inc. GIS Website hosting. Rownea Gerbracht, CAMA Specialist was present in person and Jenny Burkart was present via telephone to answer any questions. Following the presentation, Foster moved, Henderson seconded to proceed with converting our GIS Website hosting to Vanguard Appraisals, Inc., motion carried.
- ✓ Foster moved, Hopfinger seconded to authorize a contingency transfer in the amount of \$10,500 to 101-170-422 to allow for additional funding for the changeover to Vanguard Appraisals, Inc. hosting the GIS website, motion carried.

PILT

Perkins County has received PILT in the amount of \$396,029. Henderson moved, Foster seconded to share \$188,000 with the school districts and apportion the amount using the number of US Forest Service acres in each district, motion carried.

Delinquent Tax Agreements

- ✓ Finance Officer Chapman report that there were two Delinquent Tax Agreement Applications received.
- ✓ Henderson moved, Foster seconded to approve the Delinquent Tax Agreement Application received from Scott Burchett and Betty Styles, motion carried.
- ✓ Henderson moved, Schweitzer seconded to approve the Delinquent Tax Agreement Application received from Laurie Burchett, motion carried.

ROD Heidi Stevens

Register of Deeds Heidi Stevens reported to the Commission that she now has the capability to E-file documents. SimpliFile offers the software to counties free of charge.

The Commission broke for lunch at 12:40 p.m.

The Commission reconvened at 1:10 p.m.

Sheriff Serr

Sheriff Serr requested permission to surplus a size specific and personalized bulletproof vest for resale to Adam Aus who recently resigned to work in another county. Foster moved, Henderson seconded to surplus the Bulletproof Vest #1810294578 and vest accessories for resale to Adam Aus, motion carried.

Executive Session

Sheriff Serr requested an Executive Session to discuss personnel. Schweitzer moved, Foster seconded to go into Executive Session at 1:15 p.m., motion carried. Chairman Carmichael declared them out of Executive Session at 1:39 p.m.

Henderson moved, Foster seconded to waive Personnel Policy 2.3 Nepotism, as permitted within the policy, to allow the Sheriff's Office to complete their deputy selection process from within all their applicants, motion carried.

Claims

The following claims were presented and approved for payment, June payroll: 84,893.89; IRS, fica, 8,328.68; SD Retirement, retirement, 6,325.82; Delta Dental, insurance, 1,345.76; Medico Life, insurance, 123.12; Wellmark, insurance, 23,863.51; SDPEF, insurance, 96.00; HRA Reimbursements, 5,380.31; A&B Business, maintenance, 193.76; A+ Repair, maint/repair, 6,429.84; American Solutions, supplies, 678.09; Berge's Machine, repairs, 414.56; Bison Courier, publishing, 283.21; Bison Food, supplies, 77.09; Bison Grain, supplies, 304.32; Bison Implement, repairs/supplies, 2,352.26; Bootz & Tires, repairs, 380.00; Boss Cowman Rodeo, subsidy, 2,000.00; Brosz Engineering, prof fees, 11,410.00; Butler Machinery, repairs, 2,965.07; Carl's Trailer Sales, repairs, 3,276.00; Chapman's Electronics, repairs, 725.93; Connecting Point, maintenance, 8,250.00; Contractors Supply, supplies, 190.00; Corr Construction Services, RB contract, 162,979.88, Current Connection, maint/supplies, 965.99; Dakota Feed & Seed, chemical, 6,335.15; Dakota Fluid Power, repairs, 338.32; Dakota Herald, publishing, 174.65; Dakota Lodge, meeting fees, 50.00; Dale's Tire, repairs, 1,448.42; Eagle Nest Truck, repairs, 8,667.93; EMC Insurance, insurance, 393.00; Evanson Jensen Funeral Home, indigent burial, 1,525.00; Executive Mgmt Finance, supplies, 22.44; Veronica Fish, ct reporting, 317.50; Lemmon Area Medical, blood testing, 100.00; G&O Paper, supplies, 399.20; Ed Gold, mowing, 75.00; Gooseneck Implement, rentals, 8,750.00; Grand Electric, utilities, 1,551.03; Hamand Tire, maintenance, 100.00; K Helms, travel, 75.00; T Hintz, travel, 75.00; Horizon Health Care, rent, 1,680.00; Horizon Health Care, physical, 162.00; John Deere Financial, repairs, 7,086.53; Kahl Trucking, sec roads, 790.00; M Katterhagen, MH board, 15.00; Kinney Law, ct appt atty, 987.90; City of Lemmon, fuel, 3,553.84; Lemmon IGA, supplies, 5.99; L Lewno, MH board, 165.00; D Lockwood, MH board, 15.00; Matheson Tri-Gas, supplies, 54.97; McPherson Construction, sec roads, 540.00; Meade County Auditor, jail board, 585.00; Meadow Fire Dept, subsidy, 5,000.00; NAPA/Agpro, supplies/repairs, 277.52; Nelson Law, ct appt atty, 659.00; PCROD, supplies, 18.80; S Penfield, rent, 400.00; Perkins Co Fairboard, subsidy, 16,500.00; Pharmchem Inc, testing, 28.55; Phil's Paint & Body, maintenance, 305.00; Pitney Bowes, maintenance, 408.54; Postoffice, box rent, 174.00; Rapid Tire & Alignment, repairs, 462.00; Regional Health, jail meds, 30.00; Runnings, supplies, 422.98; Dean Schaefer, MH ct reporting, 30.00; SD Dept of Health, CHN qtly, 1,563.50; SD Dept of Revenue, title fees, 21.20; SD Developmental Center, subsidy, 60.00; SD DOT, prof fees, 6,821.65; SD Human Services, patient care, 591.90; SD Federal Property, equipment, 35,500.00; SD Property Management, equipment, 51,350.00; SDVSOA, registration, 50.00; Servall Uniform & Supply, supplies, 160.39; Site Works Specialists, RB contracts, 9,300.15; State of SD, loan pymt, 44,120.00; H Stevens, registration, 25.00; Three Rivers MH, rent, 900.00; TK Diesel, repairs, 106.23; Town of Bison, utilities, 217.56; Trans Source, suppl/repairs, 572.21; Triple S Industries, repairs, 373.28; M Utter, spraying, 1,050.00; J VanVactor, supplies, 18.94; Verizon Wireless, maintenance, 280.13; VISA, travel, 206.13; VISA, faxage/supplies, 147.31; Walters Trucking, sec roads, 490.00; West Group, lawbooks, 936.51; West River Telephone, utilities, 1,449.64; Yankton Co Sheriff, MH sheriff fees, 50.00.

Adjournment

There being no further business to come before the Commission, Chairman Carmichael declared the meeting adjourned at 2:17 p.m. The next regular meeting of the Perkins County Commission will be Tuesday, August 13, 2019 at 9:00 a.m.

ATTEST:

APPROVED:

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 Sylvia Chapman, Finance Officer

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 Kyle Carmichael, Chairman