

**Perkins County Commission
Regular Meeting**

Date: June 11, 2019

Present: Commissioners Carmichael, Foster, Hopfinger, Schweitzer and Henderson and Finance Officer Chapman

Others present: Lincoln Shuck, Heidi Stevens, Corina Molnar, Kelly Serr, Shane Penfield, Matt Pfister, Brad Sigvaldsen, Brent Dirk, Chad Baumgarten, Matt Barnes, Bob Parker, Dave Johnson, Koreen Anderson, Robert Latimer, Bryan Gortmaker, Sara Rabern, James Moore

Call to Order

Chairman Carmichael called the June 11, 2019 regular meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Approval of the Agenda

Foster moved, Schweitzer seconded to approve the agenda as presented, motion carried.

Approval of the Minutes

Foster moved, Schweitzer seconded to approve the minutes of the May 7th Commission Meeting, motion carried. Hopfinger moved, Foster seconded to approve the minutes of the May 13th Special Commission Meeting following the addition of: *Commissioner Henderson attended the meeting via phone during Executive Session*, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of May 31, 2019, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in Dacotah Bank \$2,928,523.48, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$101,569.97; Certificates of Deposit \$400,000.00; Total \$3,430,293.45. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$675.20 were reviewed.
- ✓ Motor Vehicle fees for the month of May 2019 were reviewed.
- ✓ Register of Deed's fees in the amount of \$4,091.00 were reviewed.
- ✓ Longevity increase of .10/hour will be realized for the following: G Karels, 6-1; W Johnson 6-1; K Helms 6-18.

SD WIC

Foster moved, Henderson seconded to authorize Chairman Carmichael as signatory on agreement with the South Dakota Department of Health, Division of Family and Community Health for WIC program, motion carried.

SmartPro

Schweitzer moved, Foster seconded to allow SmartPro to offer a Voluntary 457B Deferred Compensation Plan for Perkins County employees with the understanding that other than incidental expenses of collecting and disbursing of the employees' deferrals and other minor administrative matters, there is to be no cost to Perkins County, motion carried.

Highway Department

- ✓ Highway Superintendent Shuck was present review the Monthly Project & Maintenance Report.
- ✓ Henderson moved, Hopfinger seconded to accept the price of \$234,673.64 on the Butler Cat on the 950GC off the Sourcewell Contract, roll call vote: Foster, aye, Hopfinger aye, Schweitzer aye, Henderson aye, Carmichael nay, motion carried.
- ✓ Foster moved, Schweitzer seconded to surplus the 950 Cat Loader (RLTo6) and the Sander Box SS04 SN: and to accept sealed bids on each, motion carried.
- ✓ Chairman Carmichael appointed the following: Branden Landphere, Duane Holtgard and Rusty Foster to appraise the 950 Cat Loader.

- ✓ Superintendent Shuck would like to replace the pickup that was recently lost. He would like to inspect a 2015 Dodge Ram 350 on the South Dakota Federal Property List. Schweitzer moved, Hopfinger seconded to grant Superintendent Shuck spending authority to purchase a pickup, motion carried.
- ✓ Foster moved, Henderson seconded to add Lincoln Shuck as an Authorized Representative for Perkins County with South Dakota Federal Surplus Property, motion carried.
- ✓ Shuck would like the Commission to consider approving overtime and adding a couple of seasonal positions to the crew in order to catch up on road work. He is considering 48-hour weeks (4 12-hour days) and possibly some Fridays. Schweitzer moved, Foster seconded to authorize the overtime and permission to advertise for two seasonal positions, motion carried.
- ✓ Discussion was held on the possibility of purchasing gravel millings. Further discussion was held on gravel needs throughout the County.
- ✓ Equipment needs were addressed by Superintendent Shuck. He would like authorization to purchase a stainless steel sander spreader box. Schweitzer moved, Hopfinger to authorize Superintendent Shuck authority to spend up to \$22,000 on the purchase of a sander spreader box, motion carried.
- ✓ Discussion was held on the secondary road policy pertaining to roads shared with an organized township.

Johnson Controls – Matt Pfister

Matt Pfister was present to review the Johnson Controls Contract for Basic Services. Pfister will send updated contracts for the Commission to review.

Budget

- ✓ Bob Parker was present on behalf of the Lodgepole Fire Department to thank the Commission for the past monetary support. They would like to request the same subsidy amount of \$5,000.
- ✓ Chad Baumgarten, Matt Barnes and Brent Dirk were present to request a 2020 subsidy of \$27,000 for the Lemmon Fire Department.
- ✓ Brad Sigvaldsen, President of the Lemmon Junior Livestock Board was present on behalf of Lemmon Junior Livestock to request a \$3,000 subsidy for 2020.
- ✓ Koreen Anderson was present on behalf of the Lemmon Boss Cowman Rodeo requesting a subsidy of \$2,000 for 2020.
- ✓ Lemmon Ambulance requested a \$20,000 subsidy in addition to 42¢ per mile and \$40.00 pick-up fee for Perkins County residents.
- ✓ Lemmon Senior Citizens requested a \$1,500 subsidy for 2020.

Sheriff Kelly Serr

- ✓ The Adams County Memorandum of Understanding was presented for approval. Foster moved, Schweitzer seconded to approve the Adams County Memorandum of Understanding and authorize Chairman Carmichael as signatory, motion carried.
- ✓ The Meade County Jail Contract has been received by the Perkins County Sheriff's Office. It was noted that the jail rate has gone from \$65.00 per day to \$80.00 per day.

TC Energy (formerly TransCanada)

TC Energy (formerly TransCanada) was represented by Robert Latimer, Bryan Gortmaker, Sara Rabern and James Moore. Discussion was held on the Haul Route Agreement with TC Energy. An agreement will be presented to the Commission at the July 9th Commissioner Meeting.

Lighting for Finance Office

Hopfinger moved, Foster seconded to accept the proposal on new lighting for the Finance Office and vaults, motion carried.

Mowing

Schweitzer moved, Foster seconded to accept a proposal from Ed Gold for mowing the Perkins County property located at 309 4th Ave W in Lemmon, motion carried.

ROD Heidi Stevens

Register of Deeds Heidi Stevens was present to inform the Commission that Deputy Register of Deeds Paulette Ellison has resigned effective June 25, 2019. Foster moved, Schweitzer seconded to accept Paulette Ellison's resignation effective June 25, 2019 and to authorize Heidi Stevens to advertise for a 24-hour part-time position, motion carried.

GIS

Director of Equalization Corine Molnar was present for a discussion on the Perkins County GIS. She recently attended a GIS workshop on ESRI.

Abatement Request

Schweitzer moved, Foster seconded to deny the request for a tax abatement due to not following proper procedure when moving the mobile home in question, motion carried.

Executive Session

Foster moved, Henderson seconded to go into Executive Session at 1:34 to discuss legal matters, motion carried. The meeting was declared out of Executive Session at 1:51.

Claims

The following claims were presented and approved for payment, May payroll: 78,223.16; IRS, fica, 7,590.75; SD Retirement, retirement, 5,934.36; Delta Dental, insurance, 1,345.76; Medico Life, insurance, 115.20; Wellmark, insurance, 22,461.37; SDPEF, insurance, 96.00; HRA Reimbursements, 4,471.77; American Solutions, supplies, 17.75; Avera Queen of Peace, prof fees, 193.10; Bison Courier, publishing, 133.64; Bison Fire Dept, subsidy, 22,000.00; Bison Food, supplies, 8.99; Bison Grain, repairs, 28.26; Bison Implement, repairs/supplies, 1,887.90; Bison Senior Citizens, subsidy, 1,500.00; BL Contracting, supplies, 127.96; Brosz Engineering, prof fees, 6,887.50; Loyson Carda, spraying, 845.00; Chapman's Electronics, maint/supplies, 2,596.43; Corr Construction Services, contract, 23,895.00; Current Connection, supplies/equipment, 3,497.53; Dakota Auto Parts, supplies, 50.48; Dakota Herald, publishing, 87.95; Dakota Prairie Helping Hands, subsidy, 1,000.00; Dale's Tire, supplies, 4,743.74; Eido Printing, publishing, 112.00; Dewey J Ertz, Ed D, court fees, 250.20; Five Counties, blood testing, 100.00; G&O Paper, supplies, 346.70; Grand Electric, utilities/supplies, 1,623.23; Grimms Pump Service, repairs, 60.82; Jenner Equipment, repairs, 169.56; John Deere Financial, repairs, 1,287.07; John's Repair, maintenance, 134.15; Johnson Controls, contract services, 5,389.30; Lemmon EMT, travel, 553.06; Lemmon IGA, supplies, 9.86; Lewis & Clark BHS, MH, 178.00; Lodgepole Fire Dept, subsidy, 5,000.00; Lester Longwood, material, 360.00; Matheson Tri-Gas Inc, supplies, 440.47; C Molnar, travel, 309.52; My Place Hotel, travel, 171.00; NAPA/AGPRO Equipment, repairs, 145.98; Northern Fire, supplies, 688.00; Northern Improvement, supplies, 1,710.00; NW Farm & Home, supplies, 24.95; S Penfield, rent, 400.00; Pennington County Jail, transport, 174.00; Pharmchem Inc, testing, 114.20; Phil's Paint & Body, repairs, 1,391.00; Postoffice, box rent, 392.00; Prairie City Fire Dept, subsidy, 5,000.00; Rapid Tire, repairs, 573.00; Rapid City Regional Hospital, jail meds, 17.55; Redwood Toxicology, supplies, 125.75; Regional Health Network, jail meds, 44.51; Runnings, supplies, 670.17; SBM, maintenance, 1.24; SD Developmental Center, subsidy, 60.00; SD Human Service, patient care, 611.63; Servall Uniform, supplies, 160.39; Sorum Fire Dept, subsidy, 4,000.00; David Stockert, services, 605.00; SW Grain, supplies, 17,823.96; Town of Bison, utilities, 208.68; Trans Source, repairs, 19.80; Jackie VanVactor, supplies, 37.11; Jeff VanVactor, repairs, 175.00; Verizon Wireless, maintenance, 280.13; VISA, travel, 360.41; VISA, faxage/registration, 1,197.62; West Group, lawbooks, 936.51; West River Telephone, utilities, 1,433.38.

Adjournment

Chairman Carmichael declared the meeting adjourned at 1:52 p.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, July 9, 2019 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Kyle Carmichael, Chairman