

**Perkins County Commission
Regular Meeting**

Date: February 11, 2014

Present: Commissioners Besler, Ottman, Schweitzer, Foster and Finance Officer Chapman

Others Present: Shane Penfield, Brandon Landphere, Brenda Dahlstrom, Rownea Gerbracht, Duane Holtgard, Kelly Serr, Beth Hulm, press

Absent: Commissioner Henderson

Call to Order

Chairman Besler called the regular February 11, 2014 meeting to order at 10:05 a.m. at the Perkins County Commissioner Room. The Pledge of Allegiance was recited.

Approval of Agenda

Foster moved, Schweitzer seconded to approve the agenda, motion carried.

Approval of Minutes

Ottman moved, Foster seconded to approve the minutes of the January 7th regular commissioner meeting and the January 14th special commissioner meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of January 31, 2013, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$114,576.33, Total amount of actual cash \$150.69; Insured Money Market \$1,947,478.97; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,001.00; South Dakota FIT \$101,495.23; Total \$2,663,712.26. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$274.00 were reviewed.
- Sheriff car logs were reviewed.
- Motor Vehicle fees for the month of January 2014 were reviewed.
- Register of Deed's fees in the amount of \$4,080.12 were reviewed.
- Longevity increase of .10/hour will be realized for the following: Heidi Stevens 2-6-14 & Paula Kopren 2-16-2014.

ASBSD Health Insurance

Schweitzer moved, Ottman seconded to approve the Associated School Boards Protective Trust South Dakota school District Benefits Fund Participation Agreement and Resolution 2014-3 Adoption and Renewal Motion, roll call vote: Ottman aye, Schweitzer aye, Foster aye, Besler aye, motion carried.

**RESOLUTION 2014-3
BOARD OF COMMISSIONERS
PERKINS COUNTY, SOUTH DAKOTA**

BE IT HEREBY MOVED AND RESOLVED by the Board of Perkins County, acting pursuant to SDCL ch. 1-24 and SDCL 13-10-3, 13-8-39, and the general authority of SDCL title 13, hereby adopts, approves, and ratifies the ASBSD Health Benefits Fund Participation Agreement as attached hereto as EXHIBIT A, effective as of the time of adoption of this Motion.

BE IT FURTHER MOVED AND RESOLVED that actions taken under the ASBSD Protective Trust Joint Powers Agreement and Bylaws and the ASBSD Health Benefits Fund Participation Agreement since the time and date the District initially joined said Trust are hereby ratified and approved to the same extent and effect as if each amendment thereto had been separately submitted and to the Board for approval prior to execution by the Chairman and Auditor.

BE IT FURTHER MOVED AND RESOLVED that the Chairman and Finance Officer are hereby authorized to execute, on behalf of the District, the present ASBSD Health Benefits Fund Participation Agreement as it presently exists and may from time to time be amended and approved pursuant to the Bylaws herein adopted. Each succeeding Participation Agreement changing in any manner the benefits, contributions, or

obligations arising under the Health Benefits Fund shall be submitted to the Board for approval prior to execution by the Chairman and Auditor.

IT IS FURTHER MOVED AND RESOLVED that coverage provided in the ASBSD Health Benefits Fund Participation Agreement shall extend from 12:01 a.m. CST, January 1, 2014 to 12 midnight CST, December 31, 2014. The contribution required for such coverage is as set forth in the attached EXHIBIT A renewal letter and by this reference incorporated herein.

There is hereby delegated to the Chairman the authority to carry out, or to further delegate subject to his supervision and responsibility, the obligations of the District identified in the Bylaws approved herein, the Participation Agreement, and the Master Contracts provided by the Trust Administrator. The Claims Supervisor is Avera Health Plans of Sioux Falls, South Dakota. Finally, the Board hereby agrees to indemnify the Trust and its members, pursuant to the process established in the Bylaws approved herein, the full amount of any assessment levied by the Trust Fund Board pursuant to the Bylaws and the full amount of any contribution agreed to in the current or subsequent Participation Agreements approved by the Board as submitted upon proper vouchers.

Approved and signed this 11th day of February, 2014.

Brandon Landphere

Brandon Landphere was present to report to the Commission on the work recently completed to stop the sewer gas leakage in the courthouse. The main problem was leakage between the old roof and the new roof. A leak was also fixed between the first floor bathrooms. Landphere recommended that the Commission pursue hiring an architect to draw up plans for the remodeling of the bathrooms in the courthouse. They may want to consider relocating the water fountain in the basement.

GIS Bids

GIS Bids were reviewed by the Commission.

- GIS Workshop \$95,500 creation fees spread out over 4 years, \$12,500 yearly maintenance fees
- Sidwell \$178,507 creation fees spread out over 3 years, \$13,250 yearly maintenance fees
- Schneider \$79,879 creation fees spread out over 4 years, \$9,000 yearly maintenance fees
- District III \$100,000 creation fees spread out over 3 years, \$5,500 yearly maintenance (came in after the bid date)

Ottman moved, Schweitzer seconded to take action on the bids at the next regular Commission meeting on March 11, 2014 after the Commissioners have further reviewed the bids, motion carried.

Weather Stations

A brief discussion was held on the possibility of cost sharing weather stations in Bison and Lemmon. The subject will be placed on the March agenda.

Gravel Hearing

11:00 being the time for the Gravel Hearing, Chairman Besler read a letter from Laurence Carr concerning the sale of gravel to townships and individuals. His concern is that the price of the gravel should be high enough to cover the County's cost. Holtgard stated that the current rate was sufficient to cover the County's cost. Foster moved, Ottman seconded to approve the sale of gravel to individuals at rate of \$3.25 per ton and township at a rate of \$3.00 per ton, motion carried.

Highway Superintendent

Rental Rates

Ottman moved, Schweitzer seconded to approve the following rental rates, motion carried.

2014 HOURLY EQUIPMENT RENTAL RATES

<u>MACHINES</u>	<u>PRICE PER HOUR</u>
PATROLS	\$95.00
PATROLS- WITH SNOWPLOWS	\$110.00

LOADERS-

RTL06,RTL84	\$95.00
RTL95	\$105.00
TL07	\$80.00

RIDGE MULCHERS	\$75.00
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TRUCKS-

T95,T96,T97 MACKS	\$95.00
WITH SNOW PLOW	\$105.00
T99,,02,03, FLT98	\$65.00 (\$90.00 WITH TRAILER)
ALL OTHER TRUCKS	\$40.00

GRAVEL TRAILERS	\$25.00
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MOWING TRACTORS	\$75.00
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PICKUPS	\$45.00
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FB07	FLATBED TRAILER	\$60.00
LB95	LOWBOY	\$60.00
CPS61	CHIP SPREADER	\$90.00
SPR48	HYSTER ROLLER	\$60.00
DT45	DISTRIBUTOR	\$65.00
DT68	DISTRIBUTOR	\$50.00
AC86	AIR COMPRESSOR	\$30.00
W2000	MILLER WELDER	\$25.00
WP2000	HONDA WATER PUMP	\$15.00

SAND SPREADERS-

SS04 (T97)	\$40.00
SS06A (T95)	\$40.00
SS06B (T96)	\$40.00

GRAVEL- 3.00/ton twp and 3.25/ton private

CHIPS- 12.00 ton

SAND- 3.00 ton

Striping Agreements

Discussion was held on the 2014 County Striping Program. Holtgard would like to remove the White Butte Road and Theatre Road from the Striping Agreement. Schweitzer moved, Foster seconded to authorize Chairman Besler as signatory on the 2014 County Striping Agreement contingent on the removal of the White Butte and Theatre Road from the Agreement, motion carried.

Monthly Maintenance Report

Holtgard presented his monthly maintenance report.

- ✓ The crew is preparing to start graveling as soon as the weather permits. They will proceed with patching as the weather permits.
- ✓ All paperwork has been submitted to FEMA. Holtgard is mitigating some of the FEMA projects. The exit interview has been completed.
- ✓ Discussion was held on the Railway Street Project. A meeting will be held in March or April with Adams County and the City of Lemmon. Holtgard, Foster and Schweitzer will attend the meeting.
- ✓ Discussion was held on the Coleman Avenue Project. Holtgard has been in contact with the Town of Bison and would like to see the project completed this year.
- ✓ Holtgard reported that C9 (also known as 7th Ave E) on the east side of Bison is co-owned by the Town of Bison. He will visit with them concerning cost-sharing maintenance work on that road.
- ✓ The new Mack Truck should be done next week. Holtgard would like to buy a sander for that truck. Ottman moved, Foster seconded to purchase a sander for the Mack Truck for a cost of \$11,562 installed, motion carried.

- ✓ New radios will be purchased for the highway department. The questions of generators on the radio towers will be put on hold for now.
- ✓ Holtgard would like to advertise for bids on Road Oil, Concrete Products and Chips. Schweitzer moved, Foster seconded to approve the advertisement for bids for Road Oil, Concrete Products and Chips, motion carried.
- ✓ Schweitzer moved, Ottman seconded to piggy-back off the Beadle County bid for Culverts, motion carried.
- ✓ Holtgard has been working with the Forest Service for rip rap. They have approved 150 ton of rip rap for the County's projects.
- ✓ The low water crossing at Roger Sonn's is complete.
- ✓ Holtgard has appointed Jeff VanVactor as the highway foreman and requested a wage increase for him. Foster moved, Schweitzer seconded to adjust Foreman Jeff VanVactor's wage to base of \$16.80 plus longevity of \$1.10 (\$17.90 per hour), motion carried. The wage will be effective February 26, 2014.
- ✓ SD DOT sent a letter and abstract of bids on BRO 8053(19), PCN H120 Perkins County Structure & Approach Grading (2-15'x10' Precast Box Culvert) 2.5 miles west & .5 miles south of Bison over Thunder Butte Creek. Schweitzer moved, Ottman seconded to approve the award of this contract to A-G-E Corporation of Ft. Pierre in the amount of \$362,482.55, motion carried.

Executive Session

Holtgard requested an executive session for personnel. Schweitzer moved, Foster seconded to enter into executive session for personnel at 11:45 am, motion carried. Chairman Besler declared the meeting out of executive session at 11:49 am.

Bison CHN Office Sub-lease

Foster moved, Schweitzer seconded to authorize Finance Officer Chapman to negotiate any sub-lease on the CHN office, motion carried.

Wages

A lengthy discussion was held on wages. Ottman moved, Schweitzer seconded to increase the base wage of the Register of Deeds and the Director of Equalization \$4000, roll call vote: Schweitzer nay, Foster nay, Ottman aye, Besler nay, motion carried. Foster moved, Schweitzer seconded to increase the base wage of the Register of Deeds, Director of Equalization and Finance Officer \$2000 effective March 1st, roll call vote: Foster aye, Ottman nay, Schweitzer aye, Besler aye, motion carried. Discussion was held on other wage increases. Wages will be placed on the March agenda.

911 Coordinator

Emergency Manager Serr recommended the appointment of Patricia Crow as Perkins County's 911 Coordinator. Schweitzer moved, Ottman seconded to appoint Patricia Crow as Perkins County's 911 Coordinator and to authorize the Finance Office to pay her itemized hours out of the 911 fund effective immediately, motion carried.

Courtroom Sound System

Sheriff Serr addressed the Commission regarding the sound system in the courtroom. The sound system is as old as the building and needs to be replaced. He obtained a quote of \$4400 from Chapman's Electronics for replacement of the sound system. Ottman moved, Schweitzer seconded to have Chapman's Electronic replace the sound system in the courtroom, motion carried.

Lease Agreement with Town of Bison

State's Attorney Shane Penfield prepared a lease agreement between the Town of Bison and Perkins County for leasing a shared space with the 4-H Advisor at the Bentley Building. Schweitzer moved, Ottman seconded to authorize Chairman Besler as signatory on the Lease Agreement between Town of Bison and Perkins County, motion carried.

Abatements

Ottman moved, Schweitzer seconded to approve an abatement of \$881.56 on Lemmon Original Blk 13 Lots 14 & 15 which Perkins County took for tax deed and then gifted to the City of Lemmon, motion carried.

Schweitzer moved, Besler seconded to approve abatement of \$18.18 on MH Only Record #97507 which was inadvertently double assessed, motion carried.

Claims

The following claims were presented and approved for payment, January payroll: 71,982.43; IRS, fica, 5,506.71; SD Retirement, retirement, 4,723.01; Delta Dental, insurance, 1,166.72; Lincoln Mutual, insurance, 145.44; SDSDBF, insurance, 21,290.63; A&B Business, supplies, 531.11; A+ Repairs, repairs, 1,071.84; Arrow Public Transit, 2014 subsidy, 8,000.00; Bison Courier, publishing, 186.43; Bison Fire Dept, 2014 subsidy, 22,500.00; Bison Food, supplies, 103.90; Bison Grain, repairs, 79.40; Bison Implement, repairs/supplies, 2,807.18; BL Contracting, repairs, 29,779.23; Black Hills Truck, repairs, 124.75; Brosz Engineering, prof fees, 3,100.00; Butler Machinery, repairs, 333.37; Cedar Shore Resort, travel, 203.90; Chapman's Electronics, repairs, 632.47; Country Media, publishing, 398.90; Current Connection, supplies, 956.07; Dakota Auto Parts, supplies, 189.63; Dakota Farm Equipment, repairs, 8,647.07; Eido Printing, publishing, 12.10; EMC Insurance, insurance, 38,920.00; Election Systems, repairs, 2,022.00; Executive Mgmt, supplies, 5.61; Fedex, postage, 11.47; G&O Paper, supplies, 151.90; R Gerbracht, supplies, 206.86; Grand Electric, utilities, 1,603.26; Hamand Tire, maintenance, 53.00; House of Glass, repairs, 386.00; KBJM Radio, registration, 145.00; D Klopfenstein, MD, jail meds, 33.16; J Kruger, travel, 266.88; LACED, 2014 subsidy, 20,000.00; Language Line Services, ct reporting, 50.00; Lemmon EMT, travel, 1,341.82; Lemmon Fire Dept, 2014 subsidy, 22,500.00; Lemmon IGA, supplies, 33.42; Lodgepole Store, utilities, 1,458.81; Matheson Tri-Gas Inc, supplies, 300.37; Meade Co Auditor, jail board, 110.00; Mom's Place, supplies, 91.00; NAPA Auto, repairs/supplies, 543.63; Neve's Uniforms, equipment, 43.95; NW Farm & Home, supplies, 141.92; Overhead Door Co, supplies, 61.90; S Penfield, rent, 800.00; Pennington Co Jail, jail board, 2,040.00; Pharmchem, supplies, 163.60; Phil's Paint & Body, repairs, 360.00; Pitney Bowes, maintenance, 410.31; Prairie City Fire Dept, 2014 subsidy, 4,500.00; Premier Equipment, repairs, 580.93; Print Shop, supplies, 50.00; Rapid City Regional Hosp, jail meds, 981.19; Regional Health Physicians, jail medical, 39.61; Regional Health Reference, prof fees, 406.00; Runnings, supplies, 145.97; Rylind Manufacturing, repairs, 95.00; SBM, maintenance, 220.40; K Schumacher, mileage/meals, 519.30; SD Dept of Health, blood testing, 35.00; SD DOT, repairs, 63.45; SDACHS, dues, 225.00; Servall Uniforms, supplies, 32.45; Sheehan Mack, repairs, 9,379.26; Sorum Fire Dept, 2014 subsidy, 5,000.00; Spee-Dee, repairs, 71.45; State Radio Communications, repairs, 4,500.00; Steinley Real Estate, registration, 185.00; Sturgis Ambulance, jail fees, 508.22; Tennant's Auto, maintenance, 52.86; Three Rivers Mental Health, 2014 subsidy, 3,000.00; Town of Bison, utilities, 205.60; Trail King, repairs, 246.72; Verizon, utilities, 240.06; VISA, travel, 413.28; West Group, lawbooks, 625.89; White's Queen City Motors, repairs, 368.36; Wolff Law Office, ct appt atty, 3,116.20; West River Telephone, utilities, 1,308.07.

Adjournment

Schweitzer moved, Ottman seconded to adjourn the meeting at 1:29 pm, motion carried. The next regular meeting of the Perkins County Commission will be on Tuesday, March 11, 2014 at 10:00 am in the Perkins County Courthouse.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Brad W. Besler, Chairman