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## **AGENDA**

### **Regular Business Meeting**

**Tuesday, December 10, 2019 - 10:00 am**

- A. 10:00 Call to Order  
Pledge of Allegiance  
Regular Business Items:
- Declaration of Conflict of Interest
  - Approval of the Agenda
  - Approval of the Minutes
    - November 14<sup>th</sup>
  - Monthly Reports
    - Finance Officer's Report with the Deputy Finance Officer
    - Register of Deeds Statement of Fees
    - Sheriff Fees
    - MV Fees
    - Longevity
- Correspondence  
Approval of the Claims
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- B. Highway Department – Lincoln Shuck
- Monthly Project & Maintenance Report
  - Truck Route – Lemmon
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- C. Jeff Haase/Ken Wilson  
Surplus Properties
- Smith's Addition Blk 14 Lot 12 (500 3<sup>rd</sup> Ave E)
  - Milw Land Co 2<sup>nd</sup> Addn Blk 34 Lot 5 (309 4<sup>th</sup> Ave W)
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- D. Director of Equalization
- Setting Hourly Fee for Predator District
  - Resignation of Tracy Hintz
  - Promoting K Helms to Appraiser
  - Starting K Helms on Certification Program
  - End User License Agreement for Shapefiles
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- E. 4-H Coordinator Rebecca Miller
- Part-time Position
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- F. Sheriff/Emergency Manager Kelly Serr
- Accept HLS Grant 2016-00515 & auto-supplement \$16,698.53 to 101-211-426.29
  - Accept Drug Control Fund Grant & Auto-supplement \$7,692.98 to 101-211-426.29
  - Purchase of a new Vehicle
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- G. Finance Officer Sylvia Chapman
- Community Health Nurse 2020 Contract
  - Employee Year End Bonus
  - Contingency Transfers
    - Courts Budget - \$5,500
    - Jail - \$35,000
  - Advertise Supplemental Budget Hearing December 30<sup>th</sup>. (\$125,000 R&B)
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- H. Reserved for Statutory Period for Public Comment (SDCL: 1-25-1)
- *Persons wishing to speak should raise their hand to be recognized.*
  - *After being recognized, please state the topic for discussion.*
  - *Chairman reserves the right to limit the time for discussion.*
  - *Items presented during public discussion will not be acted upon but may be added to the next meeting agenda.*
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- I. Executive Session (if needed)
- *Either: SDCL 1-25-2(1) for personnel*
  - *SDCL 1-25-2(3) to consult on legal matter with attorney*
  - *Motion must specify one of the two the reasons above.*
  - *Motion requires majority vote*
  - *Decisions / resolution must be in OPEN session.*
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- J. Adjournment:
- Special Meeting – December 30<sup>th</sup> (time?)
  - Next Regular Meeting – January 8, 2019
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